

BELLEZA
HAIR AND NAIL STUDIO, INC.

Dear Future Bride,

Congratulations on your engagement! We are so happy you have chosen us to share this special moment with you! Here at Belleza Hair and Nail Studio, we take great pride in the quality of work we will provide for your big day. We are well accustomed to servicing large parties, and are excited to share this knowledge and expertise with you! Please take a moment to read through and answer the questions in this packet, so that we may assist you in planning your big day.

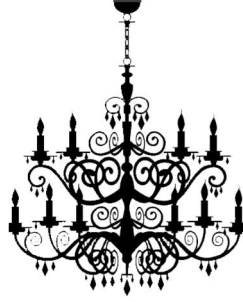
When the packet is completed, you may drop it off at the salon or email it back to us.

We will get back to you as soon as possible.

We appreciate your business, and most importantly you. Thank you so much for choosing Belleza Hair and Nail Studio!

Sincerely,

The Belleza Hair and Nail Studio Team



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Onsite Services Policies and Procedures

Belleza Salon and Day Spa only services on site wedding parties on Fridays and Sundays.

Deposits/Base Fees

In order to reserve our technicians for onsite weddings, we require a deposit and an onsite base fee be paid. All onsite weddings require a \$200 base on site fee due at the time you sign your contract and reserve our technicians. This charge is necessary to cover to costs of liabilities and insurance needed to travel to other venues. This fee is refundable up until 30 days before your scheduled wedding date.

14 days prior to your scheduled date, a deposit of \$20 per person, plus your traveling fee of \$1 per traveling mile both ways will be due. This deposit and traveling fee is non-refundable.

Pricing

On site wedding party services are all subject to a 50% up charge per service. None of the pricing for our bridal parties includes or provides gratuity for our technicians. All onsite invoices must be paid in full at least 24 hours in advance of your scheduled date. Failure to do so will result in a complete forfeiture of all deposits and on site base fees.

Add On Services

Once you have paid your onsite invoice, all services become non-refundable and cannot be changed or altered regardless if someone in your party does not show or does not decide to have a service done that has already been paid for. All additional services must be paid for in check or cash form.



On Site Services Bridal Contract

Name: _____

Address: _____

Contact Number: _____

Email: _____

Local Contact and Phone Number (out of town Bride):

Wedding Date: _____ Wedding Time: _____

Venue Location: _____

On Site Services Location: _____

HOME or VENUE (Circle One)

Requested Start Time: _____

Completion Time: _____

Number in Party: _____

On Site Service Fee: \$ 200.00 ***Due at the time contract is signed***

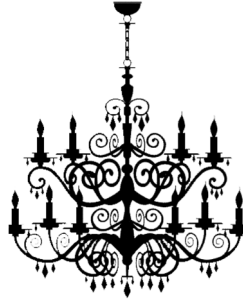
On Site Traveling Fee: _____ (\$1 per traveling mile from salon, both ways)

*** Due 14 days prior***

Deposit Amount: \$ _____ (\$20 per person) ***Due 14 days prior***

I, _____, agree to the requested/scheduled times for the date specified. I understand and agree to pay the \$200.00 On Site Service Fee when I sign this contract. I agree to pay the calculated travel fee and deposit as agreed by Belleza Hair and Nail Studio 14 days prior to my scheduled date to reserve the availability of Belleza's stylist(s). I understand that the onsite fees are refundable up until 30 days prior to my scheduled date and will not be returned to me if I cancel my contract after that time period. I agree to pay my invoice for services 24 hours prior to my scheduled date.

X: _____ Date: _____



Bridal Policies and Procedures

Special Courtesies

Please arrive for your services 15 minutes ahead of your first scheduled appointment to ensure that your Bridal Party will all be serviced at your scheduled time. This is also in consideration to the guests that are scheduled after you.

Please arrive for your appointment with clean, completely dry hair.

Only when necessary, or per prior, scheduled request, will a shampoo be done at the salon by the stylist.

Please wear proper attire (a button down shirt is recommended) so that we can assure your hairstyle and makeup will not be compromised after you leave us.

Day of schedule changes and/or additions are not guaranteed

We accept all major forms of payment. As a reminder, gratuity is not including in our pricing and is only accepted in cash or check form.

Changes in Pricing

Sometimes additional charges may be added due to hair length, or the time it takes for the stylist to complete the style requested by the client. This can also happen with Make-Up Applications if the client requests a false eyelash application. The additional pricing will be added to the final balance and will be due at the completion of the wedding party. Belleza will always do its best to make you aware of these changes ahead of time.

Late Arrivals

Please understand that tardiness results in scheduling and service conflicts for you, our stylists, and the clients being serviced after you. If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, stylist may or may not be able to accommodate the services requested. If the scope of the original contract cannot be fulfilled due to a client's tardiness, services may be reduced; however, the \$20.00 deposit for that client will be forfeited and collected.

***If a wedding party is more than ½ hour late without notifying us, the assumption is the client is a no-show. This will result in the client forfeiting all deposits and or payments for the contracted services, and is responsible for 100% of estimated amount of services. ***

Belleza Hair and Nail Studio apologizes for any inconvenience, but we must follow these policies to protect our stylists and other clients.

Initials: _____

Date: _____

Bridal Party Requested for Services

Please circle the services each client will be receiving

Name: _____ Title: _____

Up-do Wash/Style Curls Make-Up Airbrush Lashes

Name: _____ Title: _____

Up-do Wash/Style Curls Make-Up Airbrush Lashes

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2019 Bridal Pricing

<u>Service</u>	<u>In Salon</u>	<u>On Site</u>
Trial Makeup Session	\$50.00	N/A
Trial Bridal Hair	\$65.00+ for 1 st hour, \$30+ per half hour after	N/A
Flower Girl(10 and Under)	\$45.00	\$67.50
Bridal Party Style	\$75.00 & up	\$112.50 & up
Curls Only	\$50.00 & up	\$75.00 & up
“Day of” Bridal Style	\$85.00 & up	\$127.50 & up
“Day of” Bride Makeup	\$60.00 & up	\$90.00 & up
Bridal Party Makeup	\$50.00 & up	\$75.00 & up
Airbrush Foundation	\$20.00	\$30.00
False Lashes	\$10.00	\$15.00
Shampoo/Style	\$35.00 & up	\$52.50 & up (only applicable on Sunday Weddings In Salon)
Flat Iron	\$20.00	\$30
Manicure	\$24.00	N/A
Gel Polish Application	\$30 & up	N/A
Full Set of Acrylics	\$60.00	N/A
Pedicure-Classic	\$40.00	N/A
Pedicure-Spa	\$55.00	N/A